## Ultimate Guide: Creating Al Agents with Chattagent

Build intelligent AI agents that transform customer communication. This guide will walk you through creating powerful agents that handle bookings, support, and leads—all without coding.





# Getting Started with Your Agent

### **Create Your Agent**

Navigate to your dashboard and click "Create a new AI Agent" to begin.

### **Configure Settings**

Name your agent and select an AI model (GPT-3.5, GPT-4, GPT-4 Turbo).

### Set the Temperature

Choose between precise (0) or creative (1) responses for your agent.



### **Define Your Agent's Behavior**

#### Example System Prompt

- You are a helpful assistant for [Company Name]
- Answer questions clearly and accurately
- Forward to human support when necessary

#### Personality Tips

- Define tone and voice
- Set boundaries clearly
- Include escalation rules

#### **Best Practices**

- Keep instructions specific
- Test with sample questions
- Refine based on actual conversations

## Empower Your Agent with Knowledge

Τ

Text Input 🛛 🕀

Directly type information your agent needs to know. Documents

Upload PDFs,

DOCXs, and

formats with

other file

valuable

content.

### Websites

Connect URLs for the agent to crawl and extract information.



### **Q&A** Pairs

Create specific question-answer pairs for common inquiries.



# Capture Leads Automatically

### **Collect Information**

Automatically gather names, emails, and phone numbers.

### **Qualify Prospects**

Ask custom questions to identify high-value opportunities.

### Store Data

Save information securely in your Chattagent dashboard.

### Integrate with CRM

Send leads to your CRM via webhook or Zapier.

## **Advanced Agent Capabilities**

#### **Meeting Scheduling**

Connect your calendar (Google, Outlook) to let your agent book appointments.

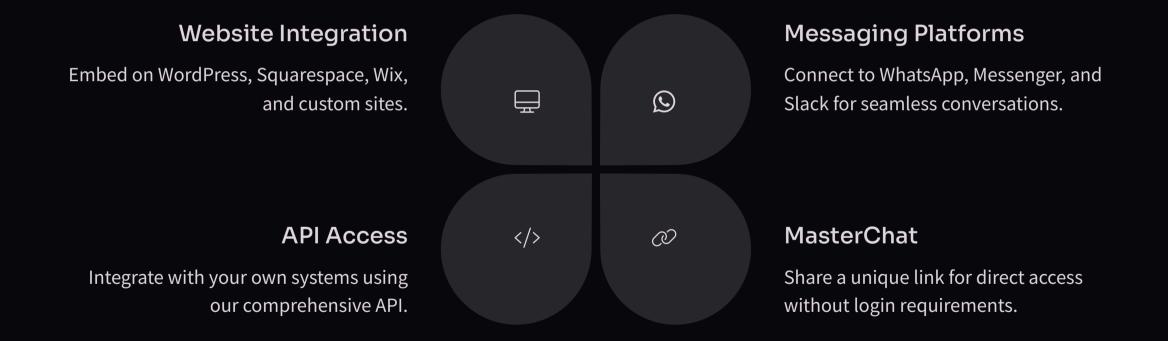
The agent checks availability and adds meetings directly to your calendar.

#### **Custom Functions**

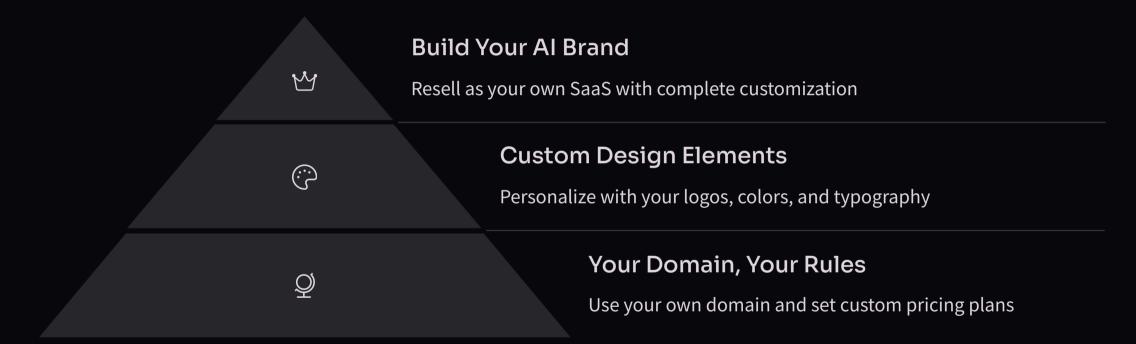
Enable your agent to call external APIs and access real-time data.

Examples include checking inventory, processing orders, or fetching weather.

## Deploy Your Agent Everywhere



### White Label and Make It Your Own



Transform Chattagent into your branded solution. Create a seamless experience for your clients while maintaining full control over features and pricing.